



NAAC 'A' Grade Accredited

JK Lakshmipat University, Jaipur

Invites Tender/Quotation for Supply of Security Services

Main Terms & Conditions:-

1. License under PSARA Regulations and Act is must.
2. Details of PF and ESI License, must be attached/ furnished.
3. Quotation regarding rate of Military guards, civil guards/lady guards, Supervisors, ASOs/SOs along with all benefits to be quoted. Total numbers of requirement around 24-26 including all.
4. Lodging boarding arrangements of guards to be done at the Agency's level.
5. Agencies earlier engaged or interviewed but not selected/deployed, need not apply.
6. Duties of guards has to be **for 08 hours only**. Wages proposal hence should be given accordingly.
7. Number of disputes arises with clients, reasons of disputes and present status of disputes of detail (on company letter head).
8. Agency must have its own well developed training Centre for training of guards.
9. Experience of at least **Five Years** in providing the Security Services in any Education Institutions/ Govt./Semi-Govt./Autonomous Bodies/any other organization.
10. The Tenderer should not have been blacklisted by any Govt./Semi-Govt./Central Autonomous bodies/any other organization.
11. The Security Supervisor and Security Staff shall be good physique (**Minimum height should be 5'8" and qualification should be 10th passed for guard & graduate for supervisor**), properly trained and in the age group of 30-50 years and should be able to communicate in local language & Hindi. The Supervisor/Guards not approved but posted on duty no payment shall be admissible.
12. The Security agency shall be **responsible for 24 hours vigilance round the clock** on all days to safeguard the properties and other belongings of the University from thefts and other pilferage, fire etc., safety of manpower, students in University and in Hostels guiding visitors to the concerned officials, regulating entry of unwanted visitors/salesmen and maintenance of visitor register.
13. If at any time additional security force is required on temporary basis, the security agency shall arrange the required security personnel. The additional security personnel shall be paid on the prescribed rates on pro rata basis.
14. The Security guards shall be trained in the all facets of security work including operation of fire-fighting equipment's. A proof to such training or an undertaking that necessary training will be received by them within 30 days of their deployment has to be submitted to JKL.
15. JKL does not bind itself to accept the lowest tender and reserves the right to accept or reject, in part or full, any or all the tenders received without assigning any reasons.
16. **Period of Contract:** The contract period will be for a period of **One Year (12 Months)**.

The Registered Security Agencies should apply by December 31, 2022.

JK Lakshmipat University

Near Mahendra SEZ, Post: Mahapura

Ajmer Road, Jaipur - 302026

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Email: prasanta.swarnakar@jkl.edu.in

TENDER APPLICATION FROM FOR SECURITY SERVICES

DECLARATION BY AGENCY

Sl. No.	Details of Information/Data	Details
1	Name of the Firm/Agency	
2	Name of Contact Person(s)	
3	Contact Details: a. Landline Phone No. b. Mobile No. c. E-mail ID.	
4	Proof of Registration with the Labor Department.	
5	License under PSARA Regulations and Act.	
6	EPF Registration No. & Date	
7	ESI Registration No. & Date	
8	GST Regn. No. & Date	
9	PAN No.	
10	Establishment Registration No. & Date	
11	Whether the firm has any legal suit/criminal cases pending against it. If yes, please furnish details.	
12	Whether any prosecution has ever been done by any Court of Law, if yes please furnish details.	
13	Specification of Security personnel to be deployed: Security personal Height should be 5'8"	
	Total No. of Security deployed in Jaipur	
	Total No. of Security deployed in Rajasthan	
	Grand Total No. of Security Deployed	

14	<p>Desired Remuneration for Security for 08 hours duty inclusive of all including statutory Compliances.</p> <p>Guards: Ex. Army Civilian</p> <p>Supervisor: Ex. Army Civilian</p> <p>ASO: Ex. Army Civilian</p> <p>SO: Ex. Army Civilian</p>	
15	<p>Desired Remuneration for guards for 12 hours duty inclusive of all including statutory Compliances</p> <p>Guards: Ex. Army Civilian</p> <p>Supervisor: Ex. Army Civilian</p> <p>ASO Ex. Army Civilian</p> <p>SO Ex. Army Civilian</p>	

Name and Designation of Authority of the Agency:

Signature:

Seal of the firm:

Place:

Date: