

## Refund of Fees Policy for the Session 2020-21

If a student chooses to withdraw from the program of study in which he/she is enrolled, the University shall follow the following five-tier system for the refund of fees remitted by the student which is as per UGC norms vide its Notification released in October, 2018 (published on 02.11.2018):

### A. Refund of Academic Fees:

S. No.	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in JKLU
(1)	100%	15 days or more <b>before</b> the formally-notified last date of admission.
(2)	90%	Less than 15 days <b>before</b> the formally-notified last date of admission.
(3)	80%	15 days or less <b>after</b> the formally-notified last date of admission.
(4)	50%	30 days or less, but more than 15 days, <b>after</b> formally-notified last date of admission.
(5)	00%	More than 30 days <b>after</b> formally-notified last date of admission.

\*Caution money and security deposit, which are not part of the fees chargeable, shall be refunded in full.

**In case of (1) in the table above, the University shall deduct an amount not more than 5% of the fees paid by the student, subject to a maximum of Rs. 5,000/- as processing charges from the refundable amount.**

### B. Refund of Hostel Fees:

Hostel fees (lodging and boarding) will be refunded on *prorata* basis. The part of month will be calculated as full month. The notified Hostel Fees is chargeable for ten months.

**Note:** This policy is subject to change as per UGC guidelines.